

November 2020

CANS NUTRITION BULLETIN

Child and Adult Nutrition Services
SD Department of Education



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

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The Grapevine—A Note From Cheriee

Greetings! By the time you read this, Election day has come and gone, and Thanksgiving is right around the corner. Flexibilities and guidance from the U.S. Department of Agriculture Food and Nutrition Service (USDA FNS) has slowed. However, the work doesn't seem to be slowing down!

I would like to remind you to submit your claims on time. Several schools and agencies have missed submitting their claim for meal reimbursement by the 60th day. Please be sure to submit your claims for reimbursement before the final deadline. If you are not sure how to do that, check out the minutes from the recent [Check in with CANS](#) call for instructions. If you find that you have missed the 60th day to submit a claim, all hope is not lost but please contact the CANS office as soon as possible to investigate the possibility of getting those late claims submitted.

This month, I am choosing an attitude of gratitude. I am starting and ending each day acknowledging one thing that I am thankful for. Rather than focusing on how exhausted and stressed I may feel at times, I remind myself to appreciate small things like the warmer temperatures, a good restful sleep, and a delicious new beef barely soup recipe. I am also grateful for every one of you that works in our programs to help children have access to healthy, reliable meals.


Be well!

~Cheriee Watterson



South Dakota Sponsor Spotlight!

Is your school or agency doing anything unique and interesting in your programs that you would like to share!? Do you want to be featured in our South Dakota Sponsor Spotlight segment!? Submit any pictures along with a summary of the exciting events that you're doing to DOE.SchoolLunch@state.sd.us.



Kimball School District visited by Representative Dusty Johnson



Check in with CANS Bi-Monthly Conference Call

Check in with CANS is a bi-monthly conference call scheduled for the first Thursday of the months listed below at 2:30 PM CST. For SY20-21, we are moving the calls to every other month, to allow for our new Crash Course with CANS webinars.

This call is open to all agencies on the Child Nutrition Programs. We are planning to include information across all of our Child Nutrition Programs. Each call will start with a report from CANS with hot topics, new guidance or program clarifications, and reminders of upcoming dates. There will also be time scheduled during each call for you to ask questions. Call in number: 866-410-8397. Participant code: 7587919653#. Remember, school lunch staff can use these calls toward your annual Professional Standards training requirements!

SY2020-21 Check in with CANS Call Schedule

- Thursday, November 5
- Thursday, January 7
- Thursday, March 4
- Thursday, May 6

Pick It! Try It! Like It!

Can you guess this month's Pick it! Try it! Like it? Preserve It!



The clues are:

- This vegetable originated in India. There it is known as the "King of Vegetables".
- It is related to tomatoes and potatoes.
- Ancient people thought that this vegetable was poisonous and that it caused acne or even death.
- It usually has dark purple colored skin.

[This Photo](#) by Unknown Author is licensed under [CC BY-](#)

If you guessed, Lakota: wadmúthōša ; English: eggplant, then you are correct! Check out the following link for lesson plans, signs, recipes, and a fact sheet on how to preserve eggplant for later use: <https://extension.sdstate.edu/eggplant-pick-it-try-it-it-preserve-it>.



JOIN US EVERY OTHER THURSDAY FOR

Crash Course WITH CANS

Short (30 min) learning opportunities for schools and agencies operating the School Nutrition Programs, Child & Adult Care Food Program, and Summer Food Service Program

SY2020-21 Webinar Topics*:

- | | |
|--|--------------------------------------|
| 9/17 CACFP iCAN Application | 2/11 School Breakfast Promotion |
| 10/1 Gone Shopping: Procurement Plans for SNP, CACFP, SFSP | 2/18 Fresh Fruit & Veg Program |
| 10/15 Civil Rights for SNP, CACFP, SFSP | 3/18 Farm to Table/Beef to School |
| 10/29 Hey, That's Not What I Ordered! Monitoring Contracts | 4/1 SNP NonProgram Food Costs |
| 11/12 Planning for Summer Feeding | 4/15 Community Eligibility Prov, SNP |
| 12/10 Supper Programs in High Need Areas | 4/29 SFSP Training |
| 1/14 FDP Surveys: What They Are and Why?! | 5/13 SSO Training |
| 1/28 Just Sign Here: Contracts for Interagency, FSMC, & Vended Meals | 5/27 FDP Year End Reporting |

*Changes to scheduled topics and dates may occur



Child & Adult Nutrition Services
(605)773-3413

DOE.SchoolLunch@state.sd.us
<https://doe.sd.gov/cans/>

2021 Farm to School Grants Available!

USDA will award up to \$10 million in competitive grants to eligible entities through the Farm to School Grant Program in FY 2021. These grants are designed to help implement farm to school programs by increasing access to local food, connecting children with agriculture for better health, and inspiring youth to consider careers in agriculture. Entities eligible to compete for funding include eligible schools, State and local agencies, Indian tribal organizations, small- to medium-sized agricultural producers or groups of these producers, non-profit organizations, and, new for FY 2021, Child and Adult Care Food Program and Summer Food Service Programs at non-school based sites.

The Request for Applications (RFA) includes three tracks—Implementation, State Agency, and a new Turn-key track. Each track provides funding for a specific range of activities, as indicated below:

- **Turnkey grant** (up to \$50,000) Awarded based on 4 project types:
 1. Farm to School action plan development
 2. Agriculture education curriculum development and delivery
 3. Edible gardening
 4. USDA Farm to School Producer Training project – up to \$25,000 awarded to State Agencies
- **Implementation grant** (\$50,000-\$100,000). This grant is a good fit for those entities that have prior farm to school experience. It can be used to further develop existing farm to school initiatives, such as training and technical assistance, supply-chain development, evaluation activities, creation of promotional materials or campaigns, and formation of networks or coalitions.
- **State Agency grant** awards range from \$50,000-\$100,000. State agencies may use this grant to improve access to local food served in Child Nutrition Programs (CNP) by facilitating local procurement and agricultural education activities. Eligible State agencies include any State-level agency working to promote farm to CNP activities, such as State Departments of Education, Health, or Agriculture.

The Farm to School Grant Applicant Resources Page (<https://www.fns.usda.gov/cfs/resources-farm-school-grant-program-applicants>) has some great information on how to get started. The Grant RFA can be found on-line at <https://www.grants.gov/web/grants/view-opportunity.html?oppId=329449>. Complete applications must be submitted by **11:59pm ET on Friday, January 8, 2021**.

School Nutrition Foundation Grants

Have you heard? The School Nutrition Foundation (SNF) has started a GoFundMe campaign to support your tireless efforts to feed America's children while schools are closed during the ongoing COVID-19 national emergency. If you are currently participating in the SFSP/SSO program, consider applying today! \$1500 grants are available through December 31, 2021. The application is available on the SNF website: www.schoolnutritionfoundation.org.

School Nutrition Program

I'm Approved for Free Meals—Now What?

Once your site has received approval for Seamless Summer Option (SSO) in the iCAN system, your site is considered as approved for providing meals at no charge.

Your site must now decide when will you provide meals at no charge. There are two options:

1. Consider meals as free – dating back to the 1st of the month from the month that the iCAN SSO application was approved in.
 - A. If this process is used, the school must be sure to refund the paid and reduced-price households which were charged for meals earlier in the month.
 - i. You cannot retroactively claim free meals from the beginning of the school year.

OR –

2. Begin providing meals at no charge going forward.
 - A. This would most likely result in the school having both an NSLP/SBP claim for the first half of the month, and an SSO claim for the 2nd half of the month. Be sure not to double-count meals.
 - B. Some schools have chosen this process if they have a challenge in refunding the households.

When approved for SSO to provide meals at no charge, the meals claimed at the free rate must only be claimed thru the SSO claim – not the NSLP/SBP claim.

CANS Welcomes Teresa Motlas

Hi everyone! I'm Teresa Motlas, a new Child Nutrition Program Specialist.

As the daughter of a dry bean farmer, my appreciation for people who grow and cook food started at an early age. I am a self-proclaimed "foodie" who enjoys learning about all aspects of food and culture. Fortunately, my interests fit very well with my education as a registered dietitian. I've spent the last 20 years working in schools and state agencies across the prairies and mountains of Nebraska, Colorado, Wyoming, Montana, and South Dakota.

In my spare time you can find me outside exploring the world around me or inside cooking with my 3-year-old son. I'm looking forward to working with all of you! Feel free to contact me in the Sioux Falls office at (605) 367-7040 or at teresa.motlas@state.sd.us.

Food Service Management Company— Request for Proposals (RFP)

It's November and that means it is time to let us know whether your agency would like a current Request for Proposal and Contract prototype effective SY21-22.

Reasons to request an RFP may be:

- Your agency has recently chosen to contract with a Food Service Management Company or would simply like to rebid the service.
- The current contract with your Food Service Management Company is the fourth and final one-year renewal allowed.
- Your agency is considering significant program changes or additions that require a new solicitation.

It is important to ask for and use the current prototype, as there have been revisions since last year.

FSMC Monitor Reminder Memo



Results from an audit performed by the Office of Inspector General found high risk situations in schools with Food Service Management Companies. (FSMCs in general – not specifically ones operating in South Dakota)

Because of these results, additional monitoring of FSMCs is required by USDA. This is not new and is in addition to on-site monitoring that may be required for an Agency who has contracted with an FSMC.

The FSMC monitoring form states that each site at which an FSMC operates a meal must be monitored **twice** each school year. Both completed forms are required in the FSMC contract renewal packet.

This is not a new requirement, just a reminder to complete the Monitoring Form twice this School Year. We intended to return the form with your contract approvals, but if your Agency needs one, please contact me and I will email a Word Document version. quanna.keyser@state.sd.us

Cooperative Purchasing

Group Purchasing Organization



Group / Coop purchasing is available to School Food Authorities (SFA). Becoming a member of either may provide an opportunity to increase purchasing power and school nutrition participation numbers by offering a higher quality and wider range of products.

Both can accomplish all or part of the purchasing process for goods and services for its members, but there are some important points to understand.

Unless the Coop is comprised of SFAs only, acquiring the services of the group itself is subject to a solicitation process – even if there is no charge for the service or membership.

It is the responsibility of the individual SFA to ensure full and open competition (all suppliers have the same opportunity to compete), so being a member of such a group does not relieve the individual SFA of competitive purchasing.

The agreement between a group of Program operators is not a method of procurement for the individual SFAs within the group - it is an agreement to competitively procure specified goods and services as a group.

The goods and services secured in the Group/Coop Purchasing may be counted as one bid source in the individual SFAs competitive purchasing.

Potential **BENEFITS** to an individual SFA

- Savings – increased buying power
- Improved quality and selection of product

Potential **DRAW BACKS** to an individual SFA

- Possibility of fewer deliveries
- May have to eliminate products to consolidate items with the Group's majority

REMEMBER

Continued strength of the Group depends on members ordering the items secured in its negotiation with vendors. However, if a favorite item of an individual SFA is eliminated, the SFA may procure that item apart from the group in a separate solicitation of goods.

Child Nutrition Marketing Toolkit Available

Safe

Nutritious

Convenient

No cost

to families

Many families are newly eligible for free or reduced-price meals this school year and may not be familiar with school meals programs and how to access them. Transitions between the National School Lunch Program and summer programs may also have caused some confusion in the field. No Kid Hungry has assembled a [School Meals Marketing Toolkit](#) to help get the word out to families about meals available for their children. The toolkit includes social media images, flyers, letters for parents, and more. Resources are customizable and available in English and Spanish. Click on the link below to access

the toolkit.

<https://spark.adobe.com/page/HIitaOoy09DTz/>

Verification

Hopefully, you have seen by now that you must conduct verification of free/reduced meal applications if you collected any for SY20-21. With that guidance from USDA, we will not move forward with trainings as well. The reporting deadline for verification has been extended to February 26, 2021 for SY20-21. However, we encourage you to conduct and complete the verification report as soon as possible. If you do not collect applications, you must still complete the verification report in iCAN.

CANS is preparing to host webinars specific to how to conduct and report results of verification activities. We will work through the Verification process and the Verification Collection Report, also known as the 742 form in two separate webinars.

The Verification Process webinar was held on October 19 at 9:30am CST.

The Verification Reporting webinar is scheduled for November 8 at 9:30am CST.

Click the link below to join both webinars.

[Join Skype Meeting](#) _ _

Call-in number is 866-410-8397. Conference ID is 7587919653#.

The PowerPoint slides will be posted on the website prior to both webinars. Please visit <https://doe.sd.gov/cans/snp.aspx> under the Trainings and Webinars heading. If you have trouble getting into Skype, you can follow along with the PowerPoint.

Please contact the CANS office at DOE.SchoolLunch@state.sd.us, or call at 605-773-3413 with any questions.

Summer Food Service Program

Applications During COVID-19

The United States Department of Agriculture (USDA) on October 9th 2020 extended the waivers to permit to provide meals to all children free of charge through the SFSP or the Seamless Summer Option (SSO) during the 2020-2021 school year (SY) or until June 30, 2021. Since the South Dakota Department of Education, Child and Adult Nutrition Services (DOE-CANS) opted into the waiver extensions the interest for using the flexibilities these waivers provide during the pandemic has been high, especially for SSO. In SFSP 14 School Food Authorities (SFAs) and 6 other agencies opted into the waivers, serving free meals to all children. If you are interested in serving meals via SFSP please reach out at DOE.SchoolLunch@state.sd.us with your question.

Child and Adult Care Food Program

Staying on top of Training Requirements

With the start of the new program year comes the reset of training. Please remember to continue to complete your required trainings throughout the year. You have until September 30, 2021 to complete training or the current program year, but I would not recommend saving it all to complete shortly before that date. You can find all the trainings that you need to complete on the CANS website under Child and Adult Community Food Program. Once you have completed the training don't forget you then have to complete and pass the associated quiz to receive credit for taking that training.

Reminder: Our office does not have the ability to recreate any certificates if you forget to save once you have completed the quiz. You will have to retake the quiz and earn another certificate.

Food Distribution Program

Reformulated Products

Cargill Kitchen Solutions has reformulated 3 of their products. The December Order Form will show the new product. Here is a list of the reformulated products with their CN Label numbers:

300315 Turkey Sausage & Cheese Tortilla Wrapped Omelet—CN Label #099057

300316 Cheese Tortilla Wrapped Omelet—CN Label #099059

300317 WG French Toast, Cinnamon Glazed—CN Label #087131

December Pre-Survey

The Pre-Survey is a list of all USDA available products to order for the 21-22 School Year that South Dakota can bring into the state contracted warehouse.

Per federal regulation:

- 7 CFR 250.10 (a) the distributing agency must provide recipient agencies with the opportunity to submit input, on at least an annual basis, in determining the donated foods from the full list that are made available to them for ordering.

Your input is important. The Pre-Survey results are used to determine what products are on the Annual Survey that is released in February.

Important Recourses and Links

- USDA Food Product Information Sheets—
<https://www.fns.usda.gov/usda-fis/usda-foods-product-information-sheets>
- Processing Specification sheets are located on the Food Distribution Page on the CANS website under Useful Links. Jenni-O has separate specification sheets located in the same place as the SD Processor Specification Sheets. Food Distribution Page link—
<https://doe.sd.gov/cans/fdp.aspx>
- DoD FFAVORS log in—
<https://www.fns.usda.gov/fdd/fresh-fruits-and-vegetables-order-receipt-system-ffavors>

Program Policy Memos

Some policies have multiple numbers. That means those apply to multiple programs.

Child & Adult Care Food Program

Current policies can be found at <http://www.fns.usda.gov/cacfp/policy>.

School Nutrition Programs (SP Memos)

Policies that apply to school operation and administration can be found at <http://www.fns.usda.gov/school-meals/policy>.

Summer Food Service Program

Policies can be found at <http://www.fns.usda.gov/sfsp/policy>.

Food Distribution

Food Distribution policies can be found at https://www.fns.usda.gov/resources?f%5B0%5D=resource_type%3A160&f%5B1%5D=program%3A35

New COVID-19 Waivers

To find a current list of the waivers that South Dakota has opted in to, you can visit the [CANS webpage](#) under the "Announcements Regarding Coronavirus/COVID-19" heading. Here, you will find a chart that lists all of the current waivers South Dakota is operating under. Since the last nutrition bulletin the following waivers have been released and opted in to by South Dakota.

USDA	Waiver Name	Program Af-	Expiration Date
59	<u>Nationwide Waiver to Allow SFSP and SSO operations through SY 2020-21 – EXTENSION</u>	SFSP, SSO	6/30/2021
60	<u>Nationwide Waiver to Extend Area Eligibility Waivers – EXTENSION 3</u>	SFSP, SSO	6/30/2021
61	<u>Nationwide Waiver to Allow Non-Congregate Feeding in SFSP and SSO – EXTENSION 5</u>	SFSP, SSO	6/30/2021
62	<u>Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals – EXTENSION 5</u>	SFSP, SSO	6/30/2021
63	<u>Nationwide Waiver to Allow Meal Pattern Flexibility in SFSP and SSO – EXTENSION 8</u>	SFSP, SSO	6/30/2021
64	<u>Nationwide Waiver to Allow Area Eligibility for Closed Enrolled Sites in SFSP and SSO – EXTENSION 2</u>	Normal Summer Feeding Waiver: SFSP	6/30/2021
65	<u>Nationwide Waiver to Waive First Week Site Visits in SFSP – EXTENSION 2</u>	Normal Summer Feeding Waiver: SFSP	6/30/2021
66	<u>Nationwide Waiver of Meal Service Time Restrictions in SFSP and SSO – EXTENSION 2</u>	Normal Summer Feeding Waiver: SFSP	6/30/2021
67	<u>Nationwide Waiver to Allow OVS Flexibilities in SFSP – EXTENSION 2</u>	Normal Summer Feeding Waiver: SFSP	6/30/2021
68	<u>Nationwide Waiver of Area Eligibility in the CACFP At Risk Afterschool Care Component – EXTENSION</u>	CACFP	6/30/2021
69	<u>Nationwide Waiver to Allow Reimbursement for Meals Served Prior to Notification of Preapproval and Provide Flexibility for Preapproval visits in SFSP – EXTENSION</u>	SFSP	6/30/2021
70	<u>Nationwide Waiver to Allow Meal Pattern Flexibility in the Child Nutrition Programs – EXTENSION 5</u>	NSLP, SBP, CACFP	6/30/2021

Contact CANS

For any questions, comments, or concerns

Email: DOE.SchoolLunch@state.sd.us

Phone: (605) 773-3413

Fax: (605) 773-6846

This institution is an equal opportunity provider.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement. Reading the bulletin each month does count towards training hours.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

To credit training hours for time spent reading the Nutrition Bulletin, you will need to keep track of the time you spent reading and determine the applicable training codes. Appropriate documentation for this would be a copy of the bulletin signed and dated with the amount of time written on it.